

Registration and consent form for Purple Elephant youth club



If you have any difficulty completing this form please see the youth workers at the first session and they will help you to complete it.

Young person's name:			
Date of birth:	-----		
Home address:	-----		

Name of parent/guardian/emergency contact:		Relationship to the young person:	
		Do you hold parental responsibility for them:	
Second emergency contact name:		Relationship to the young person:	
		Do you hold parental responsibility for them:	
Names of responsible adults who can collect the young person after the club:			
Telephone number(s):	Home:		
	MOBILE:		
Email address:			
Does the young person have a diagnosed or undiagnosed disability or condition? If yes, please give details:		Yes	No
Does the young person have an EHCP?			
Is the young person Pupil Premium funded?			

Is the young person a looked after child/child in care?										
Is the young person:	Male	Female	Other							
Please give details of any dietary requirements/food allergies:										
Please give details of any medical conditions including mental health problems:										
Is your family in receipt of means tested benefits or on free school meals?										
Doctors name and surgery:										
Telephone number (if known):										
<p>In the event the young person becomes unwell, and/or first aid is required, during any face-to-face activities at the youth club, I give my consent for staff to administer:</p> <table border="0"> <tr> <td>Painkillers (paracetamol/Ibuprofen)</td> <td>Sun Cream</td> </tr> <tr> <td>Plasters</td> <td>Tick removal</td> </tr> <tr> <td>Bite Cream</td> <td>Antihistamines (hay fever tablet)</td> </tr> </table> <p>Yes, to all of the above <input type="checkbox"/></p> <p>No, please do not administer any medication <input type="checkbox"/></p> <p>Other – please delete from the list as appropriate or give details:</p>					Painkillers (paracetamol/Ibuprofen)	Sun Cream	Plasters	Tick removal	Bite Cream	Antihistamines (hay fever tablet)
Painkillers (paracetamol/Ibuprofen)	Sun Cream									
Plasters	Tick removal									
Bite Cream	Antihistamines (hay fever tablet)									
<p>I consent to youth club staff taking the young person to A&E, should it become necessary to do so during the course of a Youth Club session (i.e. emergency dental, medical or surgical treatment as considered necessary by the medical authorities).</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>										
<p>I consent to the young person receiving the above necessary medical treatment for any minor injury or illness while engaging with the youth club. I will contact the youth club if there are any changes to the medical details of the young person or their parent/carer.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>										
<p>By signing this form you are confirming that you are consenting to Purple Elephant Family Support and Young Somerset holding and processing your personal data for the following purposes, in addition to the management and running of the youth club (please tick the boxes where you grant consent):-</p> <p>To keep me informed about:</p>										
			News, events, activities related to the Youth Club.							

				Other services and activities from Purple Elephant and Young Somerset that might be of interest (<i>note you can unsubscribe from our e-bulletins/email circulars at any time</i>).			
I consent to you contacting me by:							
Phone				Text			
Post				Email			
Signed by responsible adult:							
Dated:							

Weekly subs are charged at £1 per session and the tuck shop makes a small charge. Please talk to the youth workers at the first session if this is going to be difficult for you.

Photography and filming consent form

Name of organisation:	Purple Elephant Family Support and Young Somerset
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In accordance with our safeguarding policy, we will not permit photographs, video or other images of young people to be taken without the consent of the child, or the parent if the child is under 16.

Please complete this form to let us know how you would like images to be dealt with.

Name of child/ren or young person:	
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If the child is under 16, we will obtain consent from the parents.
 Source images will be stored securely by Purple Elephant and deleted after 7 years.
 Source images will only be shared with partner organisations if consent is given on this form.

<i>To be completed by parent if child is 16 or under:</i>	
I give permission for photographs and videos of my child/ren to be used for Purple Elephant's display purposes, printed publications, on Purple Elephant's website and social media pages	
Yes <input type="checkbox"/>	No <input type="checkbox"/>
I give permission for photographs and videos of my child/ren to be shared with partner organisations such as project funders, and to be used for their display purposes, printed publications, and on their website and social media pages	
Yes <input type="checkbox"/>	No <input type="checkbox"/>
Signature of parent:	Print name of parent:

Date:	

Data Protection notice

Notification regarding the processing of any personal data supplied on this form:

Data Controller: Purple Elephant Family Support

Data Protection Officer contact: markbesley@purpleelephant.org.uk

Purpose for processing: To gather attendee data for the purposes of the Purple Elephant Family Support youth club.

Legal basis for processing: Consent and legitimate interests

Legitimate Interests: Purple Elephant will process your data for the purposes of audit, quality control, activity and grant monitoring purposes.

Data Sharing: The personal data provided will be shared with Young Somerset (our delivery partner for the youth club) for analysis purposes and may be shared with Somerset Direct if a safeguarding issue arises. Anonymised data may be shared with the organisations who have funded the youth club.

Transfers abroad: This data will not be transferred abroad.

Data Retention: This data will be retained for a period not exceeding 7 years to meet audit and financial requirements.

Your Rights: You have the right to ask Purple Elephant for a copy of your data, the right to rectify or erase your personal data, and the right to object to processing.

However, these rights are only applicable if Purple Elephant has no other legal obligation concerning that data. You also have the right to complain to the regulator, <https://ico.org.uk/>

Consequences: If you do not supply this information to us, you will not be able to take part in the youth club.

For more information: www.purpleelephant.org.uk